***(To be issued in the company’s Letterhead)***

***FORMAT***

**INDUSTRIAL TRAINING EVALUATION FORM**

**B. Tech. (CSE), Raj Kumar Goel Institute of Technology, Ghaziabad**

Date: ............................

|  |  |  |
| --- | --- | --- |
| **Name of the Intern and University Roll. No. :** |  | |
| **Semester/Year/Section :** |  | |
| **Training Offered :** | **From** | **To** |

Evaluation of the training may be done with the following parameters:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Grades** | **Excellent** | **Very Good** | **Good** | **Average** | **Poor** |
| Points | 5 | 4 | 3 | 2 | 1 |

|  |  |  |
| --- | --- | --- |
| **S. No** | **Parameters** | **Grade Awarded** |
| 1. | Knowledge Acquired During Industrial Training |  |
| 2. | Ability to use Techniques and Methods Appropriate for Assignments |  |
| 3. | Ability to Display the Technical Skills required |  |
| 4. | Ability to Organize, Classify and Deliver the job |  |
| 5. | Perseverance to Complete the job |  |
| 6. | Takes Initiative and Works with Minimal Supervision |  |
| 7. | Attendance and Punctuality |  |
| 8. | Ability to Establish Positive Relationships with the Officials and Peers |  |
| 9. | Personal Conduct and Behaviour |  |
| 10. | Ability to Cope Up with the Stressful Situations |  |
| 11. | Ability to work in team |  |
| 12. | Ability to work as an Individual |  |

13. Department (s) / Section (s) where the intern was accommodated:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S.**  **No.** | **Department (s) /**  **Section (s)** | **Type of Work** | **Period** | |
| **From** | **To** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

14. Intern’s Strength:

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16. Additional Comments, if any:

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|  |  |  |
| --- | --- | --- |
| 17. | Overall Evaluation of the Intern’s Performance | Grade Awarded |
|  |

Name / Signature of Officer In-charge (Training):

Authorized Signatory :